



Request and Requirements for Covid -19 protocol.

To the General Public: Our physical offices are closed.

To our Clients and Customers: Unless you are dropping off something quickly, please do not show up without an appointment.

We are keeping the same hours of operation 8:30 to 5:00pm Monday to Thursday and 8:30 to 4:30pm Friday.

If you HAVE been exposed to COVID-19 or are experiencing any symptoms of being ill, we require that you notify all parties prior to your closing appointment.

We ask that anyone who is not signing or who does not HAVE to attend the closing please consider not coming.

Buyers and Sellers: We are conducting closings in our conference rooms. We continue to offer purell and wipe down the tables after every closing, as well as offering gloves for those signing. To mitigate the risk of exposure to both our clients and staff, we do ask that you wear a mask if you have one and if not, we can provide you with a mask.

Thank you,

Authentic Title